

Policy and Procedures in regard to Safeguarding

DLS Computers Ltd trading as DL Solutions and all staff employed by and working on behalf of explicitly agrees to the following Statement of Policy and Procedures in regard to Safeguarding:

We are committed to safeguarding children (those under 18) and ‘adults with needs for care and support’, and protecting them from abuse when they are engaged in services organised and provided by us. We will act in the best interest of the child or adult at all times, and will proactively seek to promote their welfare and protection.

We confirm that we will follow Southend Essex Thurrock (SET) Safeguarding Guidelines.

We will ensure that unsuitable people are prevented from working with children, young people and adults with care and support needs through using safe recruitment and selection processes. This will involve DBS (Disclosure and Barring Service) ‘checks’, where appropriate.

We will take any concern made by a service user, employee, volunteer or child/adult seriously and sensitively, and will not tolerate harassment of a person who raises concerns.

We acknowledge our responsibility to contact Essex County Council promptly if we become aware of concerns about a Child or Adult with needs for care and support. We confirm that we will contact the Local Authority Designated Officer (LADO) in cases of concerns or allegations about a member of staff or volunteer.

We confirm that those raising a concern will be made aware that it will be shared with appropriate people but will be treated in confidence as far as possible. Staff and volunteers will not discuss the concern except with the Designated Safeguarding Officer, the Council’s Safeguarding Lead or Deputy Lead Officer, or an agent of the responsible authority investigating the concern (Essex County Council or Essex Police). We agree to make referrals, and retain records, securely and appropriately in accordance with relevant legislation.

All staff employed by and working on behalf of DLS Computers will undergo the following checklist to ensure their suitability for working in Schools.

- Identity Check
- Enhanced DBS Check
- Proof of right to work in the UK
- DBS Children’s barred list Check
- Relevant Qualification if applicable

Registered in England, Company Number 7165925
D L Solutions is a trading name of DLS Computers Ltd
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